

## ELIGIBILITY CHECKLIST

In order to be eligible for the program, can you answer YES to the following questions?

1) I am between the ages of 18 and 29  YES  NO

**If you are currently employed, please skip question 2 and proceed to question 3**

2) I am unemployed  YES  NO

An unemployed individual is defined as an individual who is not self-employed or working full-time or part-time.

**If you are currently unemployed, please skip question 3 and proceed to question 4**

3) I am employed but low-skilled?  YES  NO

An “employed” individual is defined as an individual who is receiving, or entitled to receive, wages for work performed for an employer and who is subject to regular employment deductions or who is self-employed.

A “low-skilled” individual is someone who has no recognized post-secondary Education towards a university degree and who:

- does not have a high school diploma or equivalent; or
- has completed high school but does not have recognized certification.

For the purposes of this Program, an “employed, low-skilled individual” may be considered for participation if they:

- a) are marginally employed / minimally attached to the labour market;
- b) meet the Participant eligibility criteria as outlined in this section; and,
- c) are found by the Service Provider to be a suitable/appropriate candidate for participation in the program.

4) I am a non-EI client  YES  NO

A non-EI client is an individual who:

- Has not established an EI claim in the last 3 years; and
- Has not established a maternity or parental EI Claim in the past 5 years
- Is not currently on EI

5) I am legally entitled to work in Canada  YES  NO

6) I am currently living in BC (I can provide two pieces of verification)  YES  NO

Please be advised that the program only covers the Capital Regional District area which includes;

Victoria	View Royal	Central Saanich	Metchosin	Salt Spring Island
Saanich	Langford	Highlands	North Saanich	Southern Gulf Islands
Oak Bay	Colwood	Sooke	Sidney	

**If you have answered NO to any of the questions ABOVE, or YES to any of the questions BELOW, you may not be eligible for the program. Please contact the Program Manager before going any further if this is the case.**

7) I am currently a full-time student or enrolled in high school.  YES  NO

8) I am currently participating in another government-funded program.  YES  NO

9) I am employed and have a high school diploma and/or have completed post-secondary education.  YES  NO

*If you are working, do not quit your job, as this may affect your eligibility for assistance.*